**Job Title*:*** *Cook in Corrections Facilities*

***Bargaining Unit:*** *Teamsters Local 413*

***Hours of Work:*** *Full time, holidays and weekends*

***Rate of Pay:*** *$15.81 per hour*

***Job Duties***

- *Prepares meals for inmates within jail facilities and oversees inmate trustees assigned to assist with food preparation in Kitchen.*
- Demonstrates proper cooking and measuring methods to inmate trustees.
- Monitors use of cooking tools and ensures proper return by inmate trustees.
- Assures cleanliness of work area.
- Assists in washing dishes and pots and pans.
- Assures that kitchen is hygiene is maintained and prepares operating order for oncoming cooks.
- Records each meal count in log book.
- Other duties as assigned.

**Knowledge Skills and Abilities**
Knowledge of safety practices; skill in operation of kitchen equipment; ability to read recipes, to understand system of procedures, add, subtract, multiply & divide whole numbers; lift up to 50 pounds.

**Minimum Characteristics**
Must be 18 years of age, U.S. citizen, and have a high school diploma or GED. Must pass drug screen and background check. Experience in food preparation for school or other institution preferred.